

ANNOUNCEMENTS

4/22/16

PROPERTY SERVICES

MAINTENANCE FUN DAY: Save the date for the Maintenance Fun Day on June 21st. The event will start at 12 pm.

PROJECT SAFE: Congrats to Morningside for a fabulous event held in April. Please share photos of your events - send them to Ndoherty@pbbell.com

Morningside team photo



PROJECT SAFE WORKSHOP: Project SAFE is holding a workshop on April 28th from 2pm to 4pm.

Spring Workshop!



PROJECT S.A.F.E. "DROP IN" APRIL 28, 2016 2PM-4PM

Have you started planning your Project S.A.F.E. event and need ideas for a Theme? Flyer ideas, Main Topic Speaker's? Come to our Project S.A.F.E. Event! We can help you get started with your event planning and we will have guest speakers that can help you to decide what Safety Social topics would be good for your community! Drop in anytime on Thursday, April 28th between 2pm-4pm!

To name a few guest speakers we will have:

- Fire Inspector
- Arizona Humane Society
- Crime-Free Police Officer
- AMA Project S.A.F.E. Mentor

Call or E-Mail Kristina today for more details,
(602) 296-6204/ kfleischer@azmultihousing.org



IT/SYSTEMS

PBB LIVE: During PBB Live, presenters are displayed in a live circular video icon on the screen. If you are unable to see the presenter video during PBB Live, please submit a Help Desk ticket under the "Sites Computer" category so this can be reviewed before next month's webinar.

ENTRATA ONLINE PAYMENT REMINDER: When taking electronic payments for app fee's and holding deposits, make sure you associate the payment to the ledger as soon as possible. Also, make sure the payment is listed on the ledger prior to canceling or denying an applicant and completing deposit accounting.

DAILY ALERTS REMINDER: "Daily Alerts – Quick" should be used on Monday mornings. "Daily Alerts – Full" is unavailable on Mondays until approximately noon. This is to ensure a quality Yardi experience for everyone during this high-traffic period.

TRAINING

CONGRATS TO: Steven Biddle at the Vive for being the first employee to complete his Growth Path.

MAY TRAINING CALENDAR: Watch for May's Training Calendar – Lots of great instructor led training for all positions

NEED HELP WITH J TURNER OR PB BELL UNIVERSITY DASHBOARD? If you need a little extra help with your JTurner Dashboard or the PB Bell University Dashboard, email Mary Schramm for some one-on-one training!

Bell Behaviors

#3 Never assume anything and be sure to communicate clearly.